

**THE KENTUCKY BOARD OF EXAMINERS OF PSYCHOLOGY MINUTES**  
**September 10, 2018**

A regular meeting of the Board of Examiners of Psychology was held on September 10, 2018 at the Department of Professional Licensing in Frankfort, KY.

**MEMBERS PRESENT**

Elizabeth McKune, Ed.D. – Chair  
Joseph Dickhaus, M.S. – Vice-Chair  
Jamie Hopkins, Ph.D.  
Erica Pristas, Ph.D.  
Justin Gilfert – Citizen at Large

**MEMBERS ABSENT**

Owen Nichols, Psy.D.  
Melissa Hall, M.S.  
Gerald Walker, Psy.D.

**PUBLIC PROTECTION CABINET STAFF**

Isaac VanHoose, Commissioner  
David Trimble, Office of Legal Services  
Chessica Nation, Board Administrator  
Tony Cotto, PPC Executive Advisor

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**CALL TO ORDER**

Dr. McKune called the meeting to order at 10:04 a.m.

**MINUTES**

The minutes of the August 6, 2018 meeting were presented to the Board. Dr. Pristas made a motion to approve the minutes. Dr. Hopkins seconded the motion and it carried.

**MONTHLY FINANCIAL REPORT & LEGAL FEES**

The financial report ending August 2018 was presented to the Board.

**LEGAL REPORT**

Mr. Trimble discussed the KY Supreme Court decision on the KY Board of Medical Licensure v. Strauss and its impact on the administrative hearing process.

Mr. Trimble advised that he will be attending the FARB Regulatory Law Seminar in Portland, OR from September 27 – September 29, 2018.

Mr. Cotto explained his role within the Cabinet and offered to assist the Board clean up and streamline its regulations.

**COMPLAINTS SCREENING COMMITTEE**

- Case 14-200 – Ongoing.
- Case 16-06A-C/16-KBEP-0293 – Ongoing.
- Case 16-09/16-KBEP-0294 – Ongoing.
- Case 16-21 – Ongoing.
- Case 17-28 – The Complaints Screening Committee discussed that a letter would be sent to the licensee advising that if they apply again as a Licensed Psychological Associate, they need to respond to this complaint.
- Case 17-32 B – Ongoing.

- 17-36 – Ongoing.
- 18-01- Ongoing.
- 18-02 – Ongoing.
- 18-05 – Ongoing.
- 18-06– A motion was made by the Complaints Screening Committee to investigate. Dr. Hopkins seconded the motion and it carried.
- 18PSY00008- Ongoing.
- 18PSY00009- Ongoing.
- 18PSY00010- A motion was made by the Complaints Screening Committee to dismiss. Mr. Gilfert seconded the motion and it carried.
- 18PSY00011- A motion was made by the Complaints Screening Committee to dismiss. Dr. Pristas seconded the motion and it carried.

The members of the Complaints Screening Committee recused from voting on the above recommendations of the Committee.

#### **COMMITTEE REPORTS**

A motion was made by Mr. Dickhaus to take the actions recommended by the corresponding committees. The motion was seconded by Mr. Gilfert and it carried.

#### **Supervision Committee**

The Supervision Committee advised that there are several incomplete submissions in eServices from months ago that have not been responded to by the licensees. The Board discussed sending licensees notification to advise that complaints will be initiated against licensees who do not comply with Board requests.

#### **Continuing Education Committee**

No report.

#### **Credentials Review Committee**

Mr. Dickhaus brought to the Board’s attention an applicant who appears to have engaged in unlawful practice without licensure. Mr. Trimble will draft a letter to send the applicant.

Mr. Dickhaus advised that a Report of Post-Doctoral Experience was submitted by a temporary licensee and the form indicated that supervision was not weekly. It was discovered that the temporary licensee had submitted Supervisory Plans and Goals with a frequency of supervision less than monthly, and this was erroneously approved by the Board. Ms. Nation is to send a letter advising that the previously-earned hours can be accepted, but any future supervision must occur weekly.

#### **Examination Committee**

The next regular scheduled exams are set for September 14, 2018.

#### **Disciplined Psychologists Report**

No report.

### **Newsletter Committee**

Mr. Gilfert advised that he is still taking topic suggestions and is waiting to publish the newsletter after new board appointments are made. The Board suggested including the new complaint process for not responding to incomplete supervision requests.

### **OLD BUSINESS**

#### **Requests for Proposal**

A motion was made by Dr. Hopkins to approve to issue an RFP for a third investigator. The motion was seconded by Mr. Gilfert and it carried.

Ms. Nation advised what information will need to be included in the RFP for temporary employees. Dr. McKune will work on getting this information together to give to the fiscal section.

#### **Financial Analysis**

The Board reviewed the initial and expired license report for 2017 that was requested at the last meeting. The Board would like a licensure status report to be provided at the next meeting.

### **NEW BUSINESS**

#### **Enhanced EPPP**

The Board reviewed the letter from ASPPB regarding rescinding their decision to make the Enhanced EPPP the single licensure exam offered. Dr. McKune advised that she will report further after the ASPPB Annual Meeting in October.

#### **PSYPACT**

Dr. McKune reported on the ASPPB meeting she attended last month in Washington, DC regarding the PSYPACT. Currently, 7 states have passed legislature to accept the PSYPACT; 8 states are needed to enact. The PSYPACT allows doctoral-level licensed psychologists to practice across state lines for up to 30 days in a year in other PSYPACT states. The Board would have to require FBI background checks of licensees in order to be eligible. The Board plans to reevaluate after the PSYPACT is enacted to consider joining.

#### **Email Questions**

The Board discussed questions received via email. Ms. Nation is to respond to inquiries as discussed.

### **CANCELED LICENSURE REPORT**

There were seven (7) canceled licenses for the month of August 2018. A motion was made by Dr. Hopkins for a certified letter to be sent to the licensees advising them that their licenses have expired and that they must cease practice. The motion, seconded by Mr. Gilfert, carried.

### **SCHEDULE NEXT MEETING**

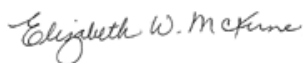
Monday, October 1, 2018 at 10:00am

### **TRAVEL AND PER DIEM**

Mr. Gilfert made a motion to approve payment of travel expenses and per diem compensation for eligible members attending today's meeting and other board business between meetings. The motion, seconded by Dr. Hopkins, carried.

### **ADJOURNMENT**

A motion was made by Mr. Dickhaus to adjourn the meeting at 1:10 p.m. The motion, seconded by Mr. Gilfert, carried.



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Elizabeth W. McKune, Ed.D. – Chair